

Participant Information Sheet

**Date Information Sheet Produced:**

23 July 2019

Project Title

The New Zealand Care Workforce Survey 2019

An Invitation

We are Associate Professor Katherine Ravenswood and Dr Julie Douglas from Auckland University of Technology, and we are conducting a survey on the work experiences of care and support workers, enrolled and registered nurses and managers in these areas: residential aged care, home and community care, disability support, and mental health and addiction sector.

We ask you to participate in the survey if you wish to - it is voluntary and entirely your choice. Your responses will be confidential. No one (including the researchers) will know if you completed the survey or not. The survey does allow you to proceed if you miss a question on a particular page, and you are free to discontinue the survey at any time.

What is the purpose of this research?

This survey will contribute to our understanding of what it is like to work in these care sectors. It could contribute to improved policy and work practices. Findings from the research will be published in a report that will be freely available. Findings from the research may also be used in conference presentations and may be published in one or more journal articles.

How was I identified and why am I being invited to participate in this research?

To be included in this research you:

- Need to be a care and support worker; OR an enrolled nurse; OR a registered nurse; OR a manager.
- You must work in one of these areas: residential aged care, home and community care, disability support, and mental health and addiction sector.

What will happen in this research?

The questionnaire will take around 15 minutes to complete. Respondents cannot withdraw their data once the survey has been submitted because all data is anonymous and therefore not identifiable.

What are the discomforts and risks?

This process should not pose any discomfort or risk to you. We are NOT collecting your personal name so you will never be personally identified. We will not know which workers completed the survey - so you will be totally anonymous - and your anonymity will not be compromised. Overall, your responses will be added together and analysed at the aggregate (combined) level only.

How will these discomforts and risks be alleviated?

The data will not be shown to anyone outside of the research team and any records will be stored in a locked file at AUT University. Again, responses are anonymous and respondents cannot be identified in any way.

What are the benefits?

This research will contribute to understanding of what it is like to work in residential aged care, home and community care, disability support, and mental health and addiction sector. These are vital to the health and wellbeing of New Zealanders, so it is important that we understand those who provide and manage care. A report will be published from the Survey. This will be available freely so that anyone can use the report to support changes to workplaces and workforce policy. Other outcomes are likely to include presentations at conferences and journal article publications.

How will my privacy be protected?

As stated above, responses are anonymous and all information pertaining to you will be kept confidential and data will be stored in a locked file at AUT. No one other than the researchers will have access to this information.

How do I agree to participate in this research?

Completing the online questionnaire will be taken as giving consent to participate.

What do I do if I have concerns about this research?

Any concerns regarding the nature of this project should be notified in the first instance to the Project Leader, Associate Professor Katherine Ravenswood, email kravensw@aut.ac.nz, phone 09 921 9999 ext 5064.

Concerns regarding the conduct of the research should be notified to the Executive Secretary of ATEC, Kate O'Connor, ethics@aut.ac.nz, 921 9999 ext 6038.

Whom do I contact for further information about this research?

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Whom do I contact for further information about this research?

Please keep this Information Sheet for your future reference. You are also able to contact the research team as follows:

Researcher Contact Details:

Research Leader Contact Details: Associate Professor Katherine Ravenswood, email kravensw@aut.ac.nz, phone 09 921 9999 ext 5064.

Co researchers: Dr Julie Douglas, julie.douglas@aut.ac.nz, 09 921 9999 ext 5141

Approved by the Auckland University of Technology Ethics Committee on ADD DATE, ATEC Reference number #####.